



## **Community Impact Assessment Checklist and Executive Summary**

**Name of Proposal:**

Recommission of a Statutory Integrated Advocacy Service

**Project Sponsor:**

Andrew Jepps (Assistant Director – Care Commissioning)

**Project Manager:**

Richard Deacon, Commissioning Officer, Health & Care

**Date Completed:**

**21/06/21**

## Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	Yes	
It is clear what the decision is or what decision is being requested.	Yes	Seeking Cabinet Key Decision to progress with a competitive tender process and for the decision for the contract to be awarded and entered into to be delegated to the Director for Health and Care and the Director for Families and Communities
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and <b>potential impacts are clearly identified and mitigated for</b> (where possible).	Yes	
The <b>aims, objectives and outcomes</b> of the policy, service or project have been clearly identified.	Yes	
The <b>groups</b> who will be affected by the policy, service or project have been clearly identified.	Yes	
The <b>communities</b> that are likely to be more adversely impacted than others have been clearly identified.	Yes	
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	Yes	We are proposing to recommission an existing Integrated service model that was initially informed by engagement with other LA's, Providers and the All Age Disability Partnership (2018). The current model has proved successful and current market engagement has supported the continuance of an Integrated model as best practice.
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	Yes	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	Yes	
The CIA <b>evidences</b> how the Council has considered its statutory duties under the Equality Act 2010 and how it has	Yes	

Checklist	Action Completed	Comments/Actions
considered the impacts of any change on people with protected characteristics.		
The next steps to deliver the project have been identified.	Yes	

## Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
<b>PSED</b>	All Groups – There will be equal access to any individual meeting eligibility for statutory advocacy services within the contract (including adults with care and support needs and children in transition to adult services from age 14+)	A continued single point of access model to provide a range of statutory advocacy services where need requires. Individuals accessing this service will usually already be known to Social Care  For SCC staff this will continue to provide a more streamlined approach to the access to and management of a number of separate statutory advocacy services	Anticipated legislative changes from Deprivation of Liberty Safeguards (DoLS) to Liberty Protection Safeguards (LPS) will likely result in an increased requirement for some elements of the service. This may impact upon provider response times, which assessment & care management staff may have to manage with those requiring the service and their families/carers	The successful provider(s) will be required, as part of the Procurement process, to evidence a clear plan for how they will accommodate any extra demand, and this will form part of the evaluation/award criteria.
<b>Health and Care</b>	Mental Health & Wellbeing; Healthy Lifestyles, Access to Social Care, Independent Living, Safeguarding	A continued single point of access model will include IMHA and IMCA provision for those requiring specialist mental health support and promotion of self-	There is a risk that individuals who do not meet eligibility criteria but who would benefit from	The successful provider will be expected to work with and signpost to other services in the wider Information, Advice and Guidance system and to share

	<b>Which groups will be affected?</b>	<b>Benefits</b>	<b>Risks</b>	<b>Mitigations / Recommendations</b>
proposal impact on demand for or access to social care or health services?		<p>advocacy where possible and work in partnership with other providers/organisations to help signpost individuals to appropriate services or information, advice and guidance.</p> <p>Individuals will be involved in their Care assessment &amp; Support Planning, with their best interests taken into account, which should result in more appropriate and sustainable care and support being in place</p> <p>New legislative changes will include the expanded application of LPS to other settings such as supported living, shared lives, private and domestic settings meaning people living in their own home will now have access to advocacy support where eligible.</p>	<p>some form of non-statutory advocacy will not be able to access support and as a result may not be able to exercise choice and control over their life. This could result in them entering the system at a later date.</p> <p>There is a risk that those individuals who do not yet meet the criteria for statutory advocacy but who rely on support from family and friends etc may not be appropriately supported to have their voice heard in decisions about their life and/or may have the wrong decisions made on their behalf.</p> <p>Changes to legislation result in increased demand for services potentially leading to increased waiting times</p>	<p>knowledge so that improvements can be made and more people can self-advocate, reducing the need for advocacy services. The Provider(s) will also be asked to note what added value they can bring to the contract and describe partnership working already in place.</p> <p>The successful provider(s) will be required, as part of the Procurement process, to evidence a clear plan for how they will accommodate any extra demand, and this will form part of the evaluation/award criteria.</p>
<b>Economy</b>	Economic Growth			

	<b>Which groups will be affected?</b>	<b>Benefits</b>	<b>Risks</b>	<b>Mitigations / Recommendations</b>
How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?		If more than one Provider bids for the work and choose to work as a consortium, or a successful provider elects to subcontract some elements to another provider, to deliver statutory advocacy services in Staffordshire	Provider collaborations do not always work successfully, potentially causing delivery challenges	Any proposals for collaborations or partnership working would be assessed as part of a provider tender process
<b>Environment</b>	None	n/a	n/a	n/a
How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any Climate Change implications?				
<b>Localities / Communities</b>	Community Development/Capacity; Volunteering; Rural Communities	The proposal is intended to increase community capacity and for providers of services and communities to work collaboratively. The successful Provider(s) is expected to work with and signpost to other providers in the wider Information, Advice and Guidance System and to share knowledge so that improvements can be made and more people can self-support, reducing the need for advocacy services. The Provider(s) will also be asked to note what added value they can bring to the contract and describe partnership working already in place and how they will comply with Social Value requirements and demonstrate how they will utilise volunteers	Changes to legislation result in increased demand for services, and possibly increased travel time supporting more people in rural communities, potentially leading to increased waiting times	The successful provider(s) will be required, as part of the Procurement process, to evidence a clear plan for how they will accommodate any extra demand, and this will form part of the evaluation/award criteria.
How will the proposal impact on Staffordshire's communities?				

	<b>Which groups will be affected?</b>	<b>Benefits</b>	<b>Risks</b>	<b>Mitigations / Recommendations</b>
		<p>across the service instead of relying on paid staff when this is not necessary. This will be scored as part of tender evaluation and monitored via Contract Management processes.</p> <p>The contract will be county wide and the successful Provider(s) will need to access and support individuals that live in rural communities if they are eligible for the service. This will be even more relevant as the anticipated changes in legislation will mean that more people in more settings such as supported living, shared lives, private and domestic settings may be eligible</p>		